

November PAC minutes.

Presentations:

Kootenay Parents Circle of Support Volunteer Program

- Seeking people that have worked closely with children to be a volunteer support person for families with a baby during the first year of their baby's life.

Holly Martin from KE, Hot Lunch Rep.

- Utilizes an online system HotLunch.net. \$250 per year for the basic package. \$350 for upgraded package. First month free, possible start in February?
- 10-15 day ordering window, then pay for order online, KE uses PayPal (will have to set up an account fees are 3%) or cash/cheque. Admin would have to apply non e pymt. 65% of parents pay online.
- The profits from a hot dog day would possibly cover the cost of the yearly fee.
- Admin would have to be firm with deadline to order. Aprox 1 week to pay after ordering, admin would have to contact parent for non payment (recommended to set up a hot lunch gmail account.) If ordering three months at a time causes financial hardship pymt arrangements can be made with admin.
- Teachers would have to be on board.
- Could do a one month cycle to introduce then move to quarterly. Start date in the new year. Getting info into the system would be the big push.
- Motion passed to sign up for the program. Some concern of parent cost for ordering three months at at time (see above for possible solution)
- Holly recommends no hot lunch in September as it is too busy but notice to go out end of September for October ordering. Once parent has registered the system sends out reminder emails.
- Change hot lunch to Mondays as we can hold the food for two days for absentee kids.

Anjelica:

- How should we organize meetings? Who is responsible for what? Track action items and standing items with a running document added to meeting minutes. Elana to manage this document.
- Communication. A non exclusive closed FB group has been created for planning purposes
- New website looks great. Send the meeting minutes to WC or MP and they will add them.
- Website is a work in progress, feedback would be appreciated.
- Thank you to Mike Page as this has been a labour intensive project.

Principals Report:

- Wendy Cutler and Ian Cooper in attendance.
- Thank you to PAC for the hot lunch and popcorn days, email reminders have a positive impact.
- The three PAC chairs have access to the TR facebook, lets leave a little time between posts so items don't get buried in the feed.
- Upcoming events
 - Nov. 17 Craft fair, \$ for table rentals has been delivered.
 - Nov. 21 Grade 6/7 school dance. Robson and Kinnard also attending.
 - Nov. 29 district volleyball tournament, two girls teams participating.
 - Dec. 6 Binga, emails and FB to go out for cake requests.
 - 12 Winter concert dress rehearsal
 - 13 Winter concert for parents
 - 18-19 Attic treasures in CP gym.
- Clothing: school to pay VH for a revamp of logo.
- Staff input was to alter colours to a grey hoodie with a coloured logo, children more likely to wear a grey hoodie.

Friday, December 7, 2018

- TR to have a tiger logo “TR Tigers” and CP and animated tiger “CP Cubs”. This is felt to be a good way to link the campuses.
- Surplus location: \$7500 with PAC portion of \$4000 to be spent by May 15th. Staff wish list uniforms, including pinnys and track t shirts. Outdoor play equipment (last years items are all gone, sign out system a possibility). Wobble chairs of different sizes, standing desks and fidget tools. PAC has to report on spending and parameters, to be revisited next meeting.

Chelsea:

- Are the skates and snowshoes at CP available for families to sign out for non school activities? See Ian Cooper to sign out skates but the snowshoes belong to the district and are not available.

Financial Report:

- Waiting for the scholastic cheque to clear (old signees) and then the new signees can come on board.

Popcorn:

- Email and FB reminders have a huge impact on sales.
- Elana unavailable on the 29th, Lee and Angela available.
- No popcorn for December

Pottery:

- More teachers have signed up and motion put forward to increase PAC portion (1/2 of cost) these funds come from the gaming account and can only be spent on extracurricular. Motion Passed.

Christmas Fair:

- Moneys made will go to the playground fund.
- Betti teaching a class tonight and unable to attend.
- Volunteer list needed for the baking table, silent auction and admission.

Ezy Pezy:

- We made \$400 though only 15 people ordered. More advertising needed?

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- Samples at the book fair helped but cost of items prohibitive. Other feedback included need for vegan items, ingredients lists and greater variety of items and prices.

Book Fair:

- Michelle is the new point person
- Best ever fair in sales \$5800, which is 3000 in credits for the school. PAC was able to give all 21 teachers and some support workers \$100 for books!
- Recommended the next one should be March 13-14 with the possibility of a third buy one get one free later in the year.

Attic Treasures:

- December 18-19th
- Items needed, email to go out. Last year we were able to get the extras/leftovers from Robson and Kinnard. Will look into doing this again.
- Volunteers needed for wrapping, setup and teardown. Elana and Catherine to coordinate.

Coins for Christmas:

- Jars to be in classrooms beginning of Dec. Lee to help Catherine with counting.
- The winning class will get a pizza party.
- Last year we were able to give \$1100 in \$100 gift cards to families in need.

Binga:

- Dec 6, 6:30-8
- Cakes needed
- Elana to do popcorn
- Michelle to sell tickets
- Volunteers should be there by 6pm.

D-Pac:

- Dawn here tonight and ready to resume role.
- Lee to attend the meetings as well. November 27, 6:30 at KE

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- December 3rd is the district Meet and Greet. Location TBD.

Next Meeting:

- January 10, 6 pm.
- Meeting will be on the second Thursday of every month.
- January agenda items:
 - Volunteers needed moving forward for hot lunch.
 - Both campuses will have hot lunch on the same day, will need a coordinator at each one. Possibility of the grade 7s help handing out orders?

