



RULES FOR ACCEPTABLE USE OF TECHNOLOGY

1. Acceptable Use

Users of technology in School District No. 20 are expected to:

- 1.1 behave as they would in any other school district environment when interacting with other technology users
- 1.2 conduct themselves in a responsible and polite manner
- 1.3 know that district computer hardware, software, and systems are subject to inspection and monitoring at any time if misuse is suspected

2. Unacceptable Use

- 2.1 duplicating, storing, transmitting, or intentionally accessing pornographic, abuse, obscene, harassing or copyright violation materials
- 2.2 participating in activities which might compromise system security – ie, chain letters, pyramid schemes
- 2.3 vandalizing through willful, malicious actions
 - a) to harm or destroy data of another person, the school district, or any of the agencies connected to the internet, or
 - b) to damage school district hardware, software or technology systems
- 2.4 violating or attempting to violate the security or functioning of district computers, data or network equipment or services
- 2.5 sharing passwords with others unless necessary for technical support or administrative purposes
- 2.6 violating personal privacy as governed by the Freedom of Information and Protection of Privacy Act
- 2.7 using district technology for business or commercial purposes for personal profit
- 2.8 violating any Canadian law through technology usage
- 2.9 acting in ways that are deemed inappropriate for technology use in the district

3. **Rules and Consequences for Use of Technology**

- 3.1 District rules for acceptable use of technology apply whether district network access is gained from within or outside district sites
- 3.2 All volunteers, students or members of the public (where appropriate) must complete and sign an Acceptable Use Agreement to be kept on file in the school district
- 3.3 Any user identified as a security risk may be allowed only restricted access to school district networks and services
- 3.4 Failure to comply with Rules for Acceptable Use of Technology will result in consequences appropriate to the situation